

B.Sc. - II (Information Technology) (CBCS Pattern) Semester-IV
006 - Paper-VI - Soft Skills

P. Pages : 2

Time : Three Hours



GUG/S/25/11974

Max. Marks : 40

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- Notes :
1. All questions are compulsory and carry equal marks.
 2. Draw neat and labelled diagram and use supporting data wherever necessary.
 3. Avoid vague answers and write specific points/answers related to questions.

Either:

1. a) What do you mean by personal strengths and Weaknesses through a self analysis? 4
- b) What is Master plan? How does it help explain in detail. 4

OR

- c) Explain the conditions for enthusiasm. 4
- d) Explain why are good manners and polite speaking is important. 4

Either:

2. a) Explain how does success evaluation help in personal growth. 4
- b) What is the difference between optimism and cynicism? Explain in detail. 4

OR

- c) Explain how can interruptions be turned into opportunities. 4
- d) What are the TIENS Pak 8 positive Attitude? Explain how it will be helpful for success. 4

Either:

3. a) Explain about value of time. Also explain it's importance in daily life. 4
- b) Write detailed note on Time management Diagnosing. 4

OR

- c) What are the benefits of making a To-Do list? Explain in detail. 4
- d) Explain how does effective time management lead to success. 4

Either:

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| 4. | a) | Explain the benefits of teamwork in detail. | 4 |
| | b) | Give detailed note on keys to successful teamwork. | 4 |

OR

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| | c) | Explain the 5-steps to better listening. | 4 |
| | d) | Explain about the function of attitude in leadership. | 4 |
| 5. | | Solve all the questions. | |
| | a) | How should we greet people properly? | 2 |
| | b) | Discuss about positive Boss Attitude. | 2 |
| | c) | Write note on the first step in managing time effectively. | 2 |
| | d) | Explain about conflict resolution. | 2 |
